

2019 EXHIBITOR APPLICATION & CONTRACT

AHP Convene Canada • May 13-17 • Toronto, Ontario, Canada

Application Must Be Filled Out in its Entirety to Be Accepted.
Mail to: AHP • 2511 Jefferson Davis Hwy Ste 810 • Arlington, VA 22202
E-mail to: maddy@ahp.org • Online at: www.ahp.org



Company Information

Company: _____

Contact name: _____ Title: _____
(Official conference information will be emailed to this individual.)

E-mail: _____

Website: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Business Category

(Please select only one)

- Annual Giving
- Awards/Donor Recognition
- Capital Campaigns
- Consulting
- Direct Mail
- Executive Search/Recruiting
- E-Philanthropy
- Planned Giving
- Prospect Research/Identification/Cultivation
- Special Events
- Telephone Outreach/Teleservices
- Other: _____

Company Description

In 50 words or less, please describe the products/services your company offers to attendees. This will be used in our on-site program book or mobile app. **Please submit within 14 days of contract to maddy@ahp.org.**

Special Requirements:

Is there an organization you prefer not to be adjacent to?
Please list: _____

Exhibiting

MEMBER RATE

- \$1,000 USD
- \$1,250 CAD

NON-MEMBER RATE

- \$1,200 USD
- \$1,500 CAD

Exhibit Rules & Regulations

- Tables will be assigned on a first-come, first-served basis
- Tables are 6' in length and will be placed approximately 4' from the wall or pillar
- Tabletop exhibits come with 2 chairs and a 6' draped table—no pipe and drape or signage is included
- Your exhibit or display should not exceed 6' in length or protrude more than 4' from the wall behind the display—gross exhibit space is 6'x6'
 - Table-top exhibit displays are encouraged
 - Freestanding displays are discouraged as they may not fit in the display area allocated for each organization
 - Booth attractions such as raffles, booth games, caricature artists and the like are encouraged, but must fit within the display area.
- You may be asked to modify or move your display if it hinders sight lines to another exhibit table (at the discretion of AHP staff)
- All exhibit tables come with 2 complimentary registrations for booth staff—all other booth staff and company representatives must register for the conference at the appropriate rate

Payment

(Please check one)

- Visa
- Mastercard
- AMEX
- Check enclosed

Number _____

Exp. Date _____

Security Code _____

Zip Code _____

(Associated With Billing Address)

TOTAL \$ _____

Name _____

Date _____

Signature _____

BY SIGNING HERE I HAVE READ AND AGREED TO THE EXHIBIT RULES AND REGULATIONS AND TERMS OF THIS CONTRACT.

CANCELLATION POLICY: Conference Sponsorships are non-refundable from the time of purchase. Exhibit tables may be canceled by written notice 60 days or more prior to the conference to receive a refund or credit toward a future conference. Cancellations from 60-30 days will be refunded at 50%, and no refunds will be issued within 30 days of the beginning of the conference.

For your convenience, payment for conference registration, exhibitor, sponsorship payments may be made to AHP by mail, phone, fax, or through AHP's website. Please note that AHP cannot control the handling of payment information sent to AHP by way of mail or email. AHP will not be responsible for any damages or loss incurred by you if you choose to send payment information (including, without limitation, credit card information) to AHP by way of mail or email. You therefore accept sole responsibility for any damage or loss resulting from your use of such communication methods. Please review our Privacy Policy found at www.ahp.org/privacy for a summary of our practices related to the collection and use of personal information.

**EMAIL AHP'S SALES
DEPARTMENT WITH
ALL INQUIRIES AT
MADDY@AHP.ORG**