



## INSTITUTE FOR HEALTHCARE PHILANTHROPY AT MADISON

### Faculty Member – Expression of Interest

The Association for Healthcare Philanthropy (AHP) encourages Expression of Interest submissions from all qualified candidates (men, women, persons with disabilities, visible minorities, Aboriginal Peoples, people of all sexual orientations and genders, and others who wish to contribute to the overall success of the Institute for Healthcare Philanthropy at Madison (the “Madison Experience”).

**Deadline for submissions: Rolling**

#### ELIGIBILITY CRITERIA

To be considered a qualified candidate for an Institute Faculty position, you will be expected to meet the following eligibility requirements: At the time of your submission, you are:

1. Currently employed in an AHP-affiliated health care institution as a practitioner of health care resource development and management, and have been so for a period of at least five (5) years; **OR**
2. An active consultant in health care resource development and management, able to provide evidence of past employment at an AHP-affiliated health care institution; **OR**
3. A professional employed in a related field (e.g., public relations, marketing or fundraising for causes other than health care) that may have specialized expertise to offer Institute attendees.

Prospective candidates should possess the following minimum qualifications:

- Formal, post-secondary education (college or university degree and/or evidence of continuing education credits in resource development and management, current within the past five (5) years)
- Paid, professional employment for a minimum of eight (8) of the most recent ten (10) years, allowing for employment gaps; or an active consultant serving healthcare clients

Professional certifications are considered important indicators of your commitment to personal lifelong learning:

- Certified Fund Raising Executive (CFRE) or Advanced CFRE Designation
- Fellow, Association for Healthcare Philanthropy
- Other credentials of a specialized nature (e.g. CPA, CSPG, JC, FCEP, TEP, etc.) that help certify professional and/or specialized competency
- Completion of at least one Madison Institute certificate course within the last five (5) years
- A candidate's experience; fundraising accomplishments; conference speaking references; service to the profession and society also will be taken into consideration.

Please complete this Expression of Interest form and return to [speakers@ahp.org](mailto:speakers@ahp.org)

## SELECTION CRITERIA

The selection team is comprised of three (3) members of the AHP Faculty Development Committee, supported by one (1) AHP staff member, responsible for education programming. This team will review all expressions of interest documentation submitted, in light of the Institute's current and projected faculty requirements.

## SUBMISSION OF DOCUMENTATION & SELECTION PROCESS

Step 1: Confirm that you meet all the current eligibility requirements.

Step 2: Complete the AHP Madison Institute Faculty Expression of Interest form.

Step 3: Submit one (1) letter of reference to support this submission from:

- a. A current Institute Faculty Dean OR
- b. Someone in a leadership role within the organization where you work, (e.g., your Manager, Foundation Director, a Senior Executive Team member or a consulting colleague.)

### **AHP Institute for Healthcare Philanthropy Faculty Member – Expression of Interest** Please print legibly

Name:

Home Address:

City:

State/Province:

Zip/Postal Code:

Home Phone:

Work Phone:

Email:

Position Title:

Department/Specialty:

Start date with organization:

Verification by Human Resources:

Name of Organization:

Address of Organization:

State/Province:

Zip/Postal Code:

EDUCATIONAL INTERESTS: (please ✓ below with top two (2) preferences only)

Track for which Interest is being expressed:

- Annual Giving
- Fundamentals
- Major Gifts – Elements

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- Major Gifts - Campaigns
- Major Gifts – Advanced Skills
- Planned Giving
- Fundraising Management
- Hospice Development (3-day mini track)
- Philanthropy Communications & Marketing (3-day mini track)
- Other: (please specify) \_\_\_\_\_

1. Why do you want to become a Madison Institute Faculty member? (Maximum 75 words)

2. Describe how your professional skills and experience will inform your ability to effectively teach Institute attendees (e.g., by initiating change or inspiring others within the profession, your work place or more broadly in the community.) (Maximum 100 words)

3. Explain how you would propose to share your knowledge and expertise as an Institute Faculty member and in so doing, strengthen the overall “Madison Experience” for attendees: (Maximum 100 words)

4. Please provide a statement that demonstrates your personal commitment to advancing health care philanthropy: (Maximum 100 words)

Please complete this Expression of Interest form and return to [speakers@ahp.org](mailto:speakers@ahp.org)

***I hereby confirm that I am expressing my genuine interest to be considered as a Faculty member for AHP's annual Institute for Healthcare Philanthropy at Madison, with the intention of serving the profession in this important volunteer capacity.***

***Further, I understand that AHP will require me to sign a Content Leader Agreement and to make a week-long, on-site commitment to the Institute, should I be invited to assume a teaching role in one or more educational tracks; and I hereby confirm that I am prepared to make this commitment.***

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**Applicant Signature**

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**Date**

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**Applicant Name (Please Print)**